

Role Profile

Job title	Planning and Analysis Manager
Reports to:	Financial Planning and Cost Control Manager
Grade	B9
Location	Sapphire Court

Role Purpose

McKesson’s vision in reinventing health is to be No.1 integrated healthcare provider of innovative and profitable healthcare solutions for our customers and patients. The Planning and Analysis Manager is an integral role in supporting to achieve this vision. This role will involve driving the reporting of McKesson UK, as well as ensuring effective controls are in place. Collaboration with the wider finance team is essential to ensure transparency and accuracy of information from finance into the business.

Accountabilities

Month end reporting

- Give guidance to the business through the monthly reporting of divisional Homecare performance packs providing insightful analysis to drive decisions
- Be the knowledge expert within Homecare reporting whilst helping your understanding with the wider McKesson UK to progress other areas of FP&A reporting
- Deliver the month end and year end processes within finance, collaborating with the FP&A reporting team to ensure the results are understood and accurate
- Identify opportunities to improve internal reporting to enhance decision making
- Ad Hoc requests and query resolution through effective Business Partnering of key stakeholders
- Ensuring financial controls are monitored and in place

Rolling Forecast / Budget process

- Lead the timely budgeting and forecasting process for our Homecare division, reporting monthly against this to stakeholders, highlighting key risk and opportunities whilst helping to ensure timely completion of
- Devise key lag and lead KPI’s with your business partners to report against and inform the direction of the forecast/budget process

Adhoc queries, providing support

- Assisting with reports required with the Reporting and Planning team.
- Responding to ad-hoc queries to support business needs as appropriate.
- Drive change through the ICARE values within your team to help guide the business into making the right decisions

Experience and Qualifications

Essential

- Strong analytical mindset
- Advanced Excel level (pivots, advanced calculations and modelling skills)
- Intermediate knowledge of other Office products such as Powerpoint and Word
- Adaptable and pro-active with strong problem solving skills
- Proven stakeholder management and challenge skill set
- Ability to drive decision making through analytical methods

- Present information in a clear & concise manner
- A fast learner who is able to quickly assimilate the complexities of business units
- Good team player

Desirable

- Qualified/Part Qualified Accountant (ACCA/CIMA/ACA)
- Personal organisation and planning skills

Skills

- Build strong relationships within the McKesson UK function of support plus other finance experts, to use their knowledge of the business to enhance analytics and improve decision making.
- Use judgement to review and challenge with sound financial modelling.
- Summarise results in a concise and accurate format from large data sets
- Be considered as a finance expert in their area

Behaviours

Live the ICARE values every day in how you deliver your role:

- Be self-**accountable**
- Being proactive at all times is necessary
- Delivers objectives, manages own workload and takes responsibility
- Identify any process improvements to improve efficiency and promote good financial control
- Be **customer** focused and communicate clearly using non-financial jargon and ensure recommendations are seen as credible and trustworthy
- Is enthusiastic about their own role and is recognised as a “knowledge **expert** “ in the finance function
- Works well with others to by **respecting** views and engendering a team spirit
- Takes proactive approach to dealing with issues and operates with **integrity**
- Focuses on solutions and not problems
- Ability to work cross functionally to achieve goals

This role profile is a written statement of the essential characteristics of the job, with its principal accountabilities, skills, knowledge and experience required. This is not intended to be a complete detailed account of all aspects of the duties involved.

Role Scope

Responsible for:

People:

No direct people reports

Financials:

(eg. Scope of budgets and income generation/ from to EBIT contribution)

Key stakeholders:

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